



CHARLES H. HAMILTON CO.

5875 S. St. Rt. 48
 P.O. Box 99
 Maineville, Ohio 45039
 (513) 683-CHHC

EMPLOYMENT APPLICATION

The information required in this application will help us make the best possible placement within our company. All parts of this application pertaining to you must be completed. We appreciate the time you spend filling out this form.

Charles H. Hamilton Co., in accordance with state and federal laws, is an equal opportunity employer and does not discriminate on the basis of age, race, sex, religion, color, nation origin, physical or mental disability, or ancestry.

All applicants who receive job offers are required to undergo drug testing. ALL OFFERS OF EMPLOYMENT WILL BE CONDITIONED ON THE RESULTS OF THESE TESTS.

NOTE: If, after ninety (90) days from the date of this employment application, you have not been contacted by Charles H. Hamilton Co., and you still desire to be considered for a position here, you must submit a new employment application.

APPLICANT INFORMATION			
Last Name:		First:	Middle Name:
Street Address:		Apartment/Unit #	
City:	State:	ZIP Code:	
Phone Number: ()		E-mail Address:	
Social Security # (optional)	Date Available:	Desired Salary:	
Position Applying For:			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the US?
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
What experience or skills qualify you for work here? <hr/> <hr/> <hr/>			
The normal working hours of the company vary, including Saturdays. Without indicating the need for any absences for religious practices during the normal working hours, are you otherwise available to work during these times?			YES <input type="checkbox"/> NO <input type="checkbox"/>

EDUCATION

High School:		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, highest grade completed:	
College:		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> Degree:	
Graduate School:		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> Degree:	
Other:		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/> Degree:	
Apprenticeship:		Address:	
From:	To:	Trade:	

PREVIOUS EMPLOYMENT

Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company:		Phone: ()	
Address:		Supervisor:	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:			
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

REFERENCES

Please list three (3) personal references. (No former employers of relatives.)

Full Name:	Years Known:
Relationship:	Phone: ()
Address:	
Full Name:	Years Known:
Relationship:	Phone: ()
Address:	
Full Name:	Years Known:
Relationship:	Phone: ()
Address:	

READ THE FOLLOWING CAREFULLY. IF YOU HAVE ANY QUESTION, ASK FOR ASSISTANCE BEFORE SIGNING THIS DOCUMENT.

I certify that the information contained in this application is true, accurate, and complete. I understand that falsification of this employment application in any detail may result in my being disqualified from further consideration, or, if I am hired, my immediate dismissal from employment without notice. As a condition of employment, I understand that the Charles H. Hamilton Co. reserves the right to completely investigate and verify all information contained in this application. This includes, but is not limited to, contacting any of the above mentioned employers, supervisors, and references. I agree to indemnify and save harmless the Charles H. Hamilton Co. from and against any liabilities, claims, attorney fees, costs, causes of action, or other liability arising directly or indirectly from, or associated with this employment application.

I agree to conform to the rules and regulations of the Charles H. Hamilton Co., and I understand that, if hired, my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at the option of either the Charles H. Hamilton Co. or myself.

Signature

Date

EMPLOYMENT APPLICATION SELF-EVALUATION

If you are applying for an operator or labor position, please rate yourself in each category that follows the trade in which you are skilled.
Put an "X" in the box that best describes your experience/skill level.

Operator	Experience Level				
	5 - Excellent	4 - Above Average	3 - Average	2 - Some Experience	1 - No Experience
EARTHWORK CREW	D6 size and up Dozer				
	D6 size and smaller Dozer				
	Track Loader (Grading)				
	Track Excavator (Loading Trucks)				
	627 Scraper				
	Off-Road Truck				
UNDERGROUND UTILITY CREW	Sheepsfoot Compactor				
	Tractor with Disc or Gratebox				
	Soil Stabilizer				
	Motor Grader				
	Track Excavator				
	Track Loader (Backfill Ditches)				
CLEARING	Vibratory Sheepsfoot Compactor				
	Wheel Loader				
	Trencher				
	Directional Boring Machine				
	Hydraulic Ax				
	Skidder				
PAVING	Chipper				
	Track Loader				
	Track Excavator				
	Paver				
	Roller				
	Distributor Truck				
MISC.	Cold Planer				
	Curb Machine				
	Skid Steer				
	Mini-Hoe				
Rubber Tire Backhoe					

Labor	Experience Level				
	5 - Excellent	4 - Above Average	3 - Average	2 - Some Experience	1 - No Experience
GENERAL LABOR	Shovel				
	Carry/Lift Heavy Objects				
	Jack Hammer				
UNDERGROUND UTILITY CREW	Set up Pipe Laser				
	Set up Line Transit				
	Pipe Layer				
CONCRETE CREW	Water Tap Installation				
	Shovel/Rake Concrete				
	Finish Curb				
SURVEYING	Finish Flatwork				
	Curb/Flatwork Forming				
	Wall Forming (Panels)				
ASPHALT CREW	Steel Tying for Reinforced Concrete				
	G.P.S				
	Grade Checking				
MECHANIC	CAD-Computer Aided Drafting				
	Shovel/Rake Asphalt				
	Loot/Finish Asphalt				
CDL	Heavy Equipment Mechanic				
	Automobile Mechanic				
	Class A	Yes		No	
	Class B				
	Hazardous Materials				

COMMENTS:
